

# WI/MN Continuing Education

## "How Do I verify my CE Credits?"

If you have taken a WRA sponsored class, you can verify WI credits here:



1. Log to <http://www.wra.org/>
2. From the main page, there is a horizontal tool bar at the top. Run your mouse over "MyWRA" and then select "myEducation" from the drop down.
3. At this point, an account is required. If the REALTOR/Broker has logged into their WRA account previously, they just need to log in to view their education credits recorded at the state level. If they have never logged into their WRA account, they will be required to set up a login and password in order to view their credits on file. They may be prompted for a "NRDS # " when setting up their account – they would request this number from the LARA Board Office if they don't already know it.

For MN, it's through the Department Of Commerce.

The place for all REALTORS and Brokers to check their MN credits is:



1. Log to <https://www.pulseportal.com/default.jsp>
  2. From the main screen, use the drop down to select Minnesota Department of Commerce
  3. From the 2<sup>nd</sup> drop down that appears "Choose A Board", select "Real Estate"
  4. Once "Real Estate" is selected (from the drop down), a sub-menu will appear.
- It is here that you can verify CE Credits ("Review your CE Transcripts" under Search/Inquiry Services), print licenses along with various other options for Brokers/REALTORS licensed in MN. Note: To access specific records, you will be required to enter the Last Name, License Number, and SSN of the license holder.

*These sites track education credits if the CE is WRA sponsored. If you do not see credits in your WRA and/or your Pulse Portal accounts, you must contact the provider of the CE you originally took the course through to investigate why your credits aren't showing up at the WRA/Pulse Portal level.*

