

# La Crosse Area REALTORS® Association



## New Member Orientation Policy

All REALTOR® applicants are mandated to attend a New Member Orientation. You are required to attend one of the first 2 orientations offered after submission of your application. If 2 orientations are missed, a \$100 fine will be charged to you for each subsequent miss.

Orientation has been revamped as of 10/2011. We have shortened up the live session with the time for required attendance being from 9.a.m. – 2:00 p.m. plus exam (Lunch included!). However, you are now mandated to complete the approved **NAR New Member Code of Ethics Orientation - Online Course**. It will no longer be part of the live session.

You must present your certificate of completion of the **New Member Code of Ethics Orientation - Online Course** at or prior to the live session.

- To complete the online training, go to [www.realtor.org](http://www.realtor.org). If you have not already registered, there is a link to do so on the main page. This is required in order to access the online course.
- You will be asked for your **NRDS** number which you can obtain from the LARA Board Office upon applying for your membership.
- Choose **New Member Code of Ethics Orientation - Online Course**, NOT Quadrennial REALTOR® Ethics Training.

This online course can be completed at your convenience prior to the scheduled live session and a certificate of completion will be emailed to you.

Live orientation sessions are conducted once each quarter and dates are published to our webpage ([www.laraweb.com](http://www.laraweb.com)), our Facebook Page, and are also emailed specifically to all new members in need of completing the live session. Please have a valid email address on file with the board office to receive these business related notices and to confirm your attendance.

Please contact the board office with any questions.

Phone: 608-785-7744

Email: [membershipservices@laraweb.com](mailto:membershipservices@laraweb.com)